COURSE SYLLABUS

# CHEMISTRY

#  2019-2020

This handout will serve as a guideline for what I **EXPECT** of you throughout the year. Please keep this for the entire year at the front of your notebook.

*TEACHER:* Mr. Raul S. Martinez

*CONFERENCE:* 5th (12:05 P.M. – 12:50 A.M.)

*TUTORING SCHEDULE:* Monday-Thursday by appointment

 4:10 P.M. – 4:30 P.M.

*DAILY SUPPLIES:* You must bring the following items to class **EVERYDAY**:

1. Pencil(s)

2. 3 – ring hardback 1” binder

*CELL PHONES:* Cell phones are not permitted in the classroom unless specified by the teacher.

 Examples: For research, used as calculators, or to watch an instructional video.

*DAILY NOTES:*

* Notes are to be taken on a DAILY BASIS. All the notes you take in this class will be done in PEN and PENCIL. These notes must be numbered accordingly on the top right hand corner of the notepaper. These notes will be placed in your binder’s notes section. A gap in the note number sequence will result in a deduction of points when I grade the binders.
* If you are absent you must ask a classmate for the notes you missed or come during my tutoring time to get the notes from me.
* \*\*\*\*\*\*\*\*\*\*\*\*EVERYONE TAKES NOTES\*\*\*\*\*\*\*\*\*\*\*\*\*\*

*ASSIGNMENTS:*

* All assignments will be done in PENCIL when math is involved, and kept in your binder.
* You will place your assignments in the assignments section of your binder. You may use both sides of your paper. You must box in you answers. **Problems must be work out completely for credit, answers alone will not be accepted.**
* Assignments will be given daily as class work or homework. If you do not complete the assignment, during class you must complete it BEFORE class the next day.
* If you are absent, you must ask the teacher for the assignment or come during my tutoring time to get it and have it complete the day after you get back.
* All assignments will be checked and graded daily.

*QUIZZES AND TESTS:*

* ALL QUIZZES AND TESTS DEALING WITH MATH MUST BE DONE IN PENCIL.
* Quizzes and Tests will be given back to you once everybody has taken them. If you need to look over your quiz/test you must come during my tutoring time to see it.
* If you are absent during a quiz or test you must make it up no later than **five days** from your return or you will get a zero ( 0 ) grade. It is your responsibility to make up any quiz or test, I will not look for you.

*BINDERS:*

* You will keep a binder for this class. This binder will be neatly organized and brought with you every single day you come to this class.
* At the front of your binder you must have THIS SYLLABUS, CLASS RULES, AND LETTER TO PARENTS. (IN THAT ORDER ) NO EXCEPTIONS.
* The binder will be separated into five sections, using dividers. These sections are NOTES, DAILY/ HOMEWORK ASSIGNMENTS, TESTS/QUIZZES, LABS, AND A MISCELLANEOUS SECTION in this order. You will place the appropriate assignments in these sections after they are completed and dated.
* Your binder will be picked and graded approximately every three weeks. They will be due on and only on the due date. I will not accept any binders turned in early or late, except under extreme situations.
* IN ORDER TO GET FULL CREDIT YOUR BINDER NEEDS TO BE NEAT, COMPLETE, AND IN ORDER.

*GRADING POLICY:*

* THIS POLICY IS BISD BOARD APPROVED.
* Your THIRD/SIXTH weeks grade will be determined by your performance in the following areas: TESTS, QUIZZES, HOMEWORK, BINDER AND ANY SPECIAL ASSIGNMENT. Each of these areas is a percentage of your final grade and the scale is as follows.

 TESTS

 REPORTS

SCIENCE PROJECTS 60.0%

HOMEWORK

QUIZZES

DAILY WORK

MISC WORK

BINDER

 LABS 40.0%

*RETEST POLICY:* (WHAT YOU MUST DO TO BE ELIGIBLE FOR A RETEST.)

* YOU MUST HAVE ALL THE NOTES AND ALL THE ASSIGNMENT COMPLETED FOR THAT UNIT BEFORE YOU TAKE THE FIRST TEST.
* ATTENDING TUTORIAL AFTER SCORING BELOW 70 ON A TEST WILL INCREASE YOUR CHANCES OF GETTING A HIGHER GRADE ON THE RETEST.
* THE HIGHEST GRADE FOR A RETEST IS A 70.

*IMPORTANT NOTES:*

* LATENESS IS UNACCEPTABLE
* WORK WRITTEN IN ANYTHING OTHER THAN PEN/PENCIL IS UNACCEPTABLE
* DISRESPECTING BEHAVIROR IS UNACCEPTABLE
* TARDINESS IS UNACCEPTABLE
* UNPREPAREDNESS IS UNACCEPTABLE.
* CHEATING IS UNACCEPTABLE
* AS PER THE DEAN OF INSTRUCTION, IF YOU DO NOT TURN IN YOUR ASSIGNMENT, WORK, OR PROJECT WHEN IT IS DUE, YOU CAN TURN IT IN THE FOLLOWING DAY FOR THE HIGHEST GRADE OF A **70**. AFTER THAT DAY, THE GRADE WILL BE A **ZERO**.

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_